



Dounreay

Suppliers Brochure

Introduction to Dounreay



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For the past two years, the induction arrangements to allow unescorted access to the Dounreay site have comprised a standardised nuclear industry component - Basic Common Induction Standard (BCIS) and a Dounreay site-specific element.

The BCIS element has now been superseded by a new course which has been updated and expanded to include content on behavioural safety and nuclear industry context. The new course - Triple Bar Existing Sites (TBES) is available on-line and must be completed before new entrants (staff and contractors) first arrive on site. Having completed TBES, new entrants will now attend a shortened Dounreay specific induction (covering alarms, site rules etc) on their first day. This approach will reduce the classroom element of the site induction from a full day at present, to less than half a day. The new system has been successfully piloted and will now be implemented with effect from 3rd October 2016.

The following stages outline the TBES process:

- **Stage 1** - A new member of staff is identified
- **Stage 2** - Contact details (name, e.mail address) are obtained (by Human Resources, Commercial Services, Project Teams as appropriate)
- **Stage 3** - Contact details are passed on to DSRL's Training & Development Team
- **Stage 4** - The DSRL Training & Development Team will issue the new member of staff with a voucher code and instructions for accessing TBES. This information will be sent out approximately two weeks prior to the proposed start date on the Dounreay Site
- **Stage 5** - The new member of staff completes the TBES in their own time and prints off the Certificate. Provision will be made to allow new members of staff to complete and/or print off their TBES Certificate in the Dounreay.com Offices, if the new member of staff does not have access to IT equipment
- **Stage 6** - On the day of the Dounreay Site Induction, the individual brings their TBES Certificate and attends the Dounreay Site specific induction which will continue to be held on Tuesday mornings and will now be complete before midday, thus allowing an earlier hand-over of the new member of staff to the Line Manager / Project Team

Notes to the above:

- if the new member of staff has been unable to print off the TBES Certificate, then DSRL Training & Development staff can check and confirm completion electronically or by telephone
- if the new member of staff has already completed the TBES, they will progress directly to the final Stage (6)
- TBES does not require to be refreshed. Any new information or changes will be at the Dounreay Site level and will be picked up in the Dounreay-specific Site Induction
- the TBES Certificate is recognised across most existing nuclear sites